

WHARFEDALE FESTIVAL OF THEATRE



INFORMATION PACK

2018- 2019 Season:

For plays, pantomimes and musicals performed between

1 September 2018 – 3 May 2019

Website: www.wharfedaletheatrefest.org.uk

WHARFEDALE FESTIVAL OF THEATRE

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WHARFEDALE FESTIVAL OF THEATRE

THE AIMS OF THE FESTIVAL

- 1. To promote, celebrate and encourage good amateur theatre in the area**
- 2. To assess productions at each society's location through a travelling Assessors Panel**
- 3. To mark productions using a scheme adapted from one designed by the Guild of Drama Adjudicators (GODA)**
- 4. To encourage members of dramatic and operatic societies, schools and youth groups to see each others' productions**
- 5. To socialise and celebrate at the season's Awards Evening**

WHARFEDALE FESTIVAL OF THEATRE

2. SECTIONS AND AWARDS

2.1 There are five sections:

Drama (Adults)
Drama (Schools & Youth)
Musicals (Adults)
Musicals (Schools & Youth)
Pantomimes (Adults)

2.2 The Awards do vary from year to year but in general include:

DRAMA

Best Actress
Best Actor
Best Actress in a Supporting Role
Best Actor in a Supporting Role
Best Cameo Performance
Best Director
Best Stage Presentation
Best Play
Best Comedy Performance
Best Programme Design
Ambience - Front of House
Performance Awards (Youth & Schools Only)
Best Young Performer in an adult production

MUSICALS & PANTOMIMES

Best Actress
Best Actor
Best Actress in a Supporting Role
Best Actor in a Supporting Role
Best Cameo Performance
Best Director
Best Stage Presentation
Best Musical Director
Best Overall Productions
Best Choreographer/Best Choreography Team
Best Programme Design
Performance awards (Youth & Schools Only)
Best Young Performer in an adult production

The above awards will be complemented by other discretionary awards such as the Chairmans's Special Awards, and may be varied from year to year to suit changed circumstances.

WHARFEDALE FESTIVAL OF THEATRE

ASSESSORS AND MARKING

- 3.1 Everyone who serves on the Assessment Panel is either experienced in the field of amateur theatre or is (or has been) involved in drama through education. No-one is invited to join the Panel unless they can demonstrate that they fulfil these criteria.
- 3.2 The Assessment Panel is chaired by Ken Stott, who also chairs the Wharfedale Festival Committee.
- 3.3 There are five competitions within the Festival. These are: Drama (Adults), Drama (Schools & Youth), Musicals (Adults), Musicals (Schools & Youth), and Pantomimes (Adults). The marking scheme used has been adapted from one designed by GODA and are as follows:

	DRAMA (Adults and Youth)	MUSICALS AND PANTOMIMES (Adults and Youth)
Stage Presentation	15	15
Production	35	35
Acting	40	35
Theatrical Attainment	10	10
Choreography	-	25
Musical Attainment	-	30
	—	—
	100	150

Please note that no-one aged 25 or over is eligible to compete in a production in the Schools & Youth categories.

- 3.4 If your Society has paid for a written assessment, you should expect to receive it within one calendar month after the date of your production. If it has not been received by then please let the Festival Secretary know.
- 3.5 The written assessment your Society receives represents the opinion of one member of the Assessors Panel of the quality of the performance seen. Its circulation and use within your society or group is your responsibility. The assessor who provides the written assessment does not mark the production, and the content of the written assessment has no bearing on any of the awards because whichever assessor provides the written assessment does not also mark that show.

WHARFEDALE FESTIVAL OF THEATRE

4. COMMITTEE MEMBERS AND THEIR ROLE

- 4.1 The role of the Committee is to administer the Festival on behalf of the societies, schools and groups who enter it. This involves:
- (a) liaising with Schools, Societies and Groups in the general Wharfedale area to facilitate and progress entries to the Festival;
 - (b) maintaining correspondence with Societies and Groups to ascertain the details of entries and ensuring everyone is clear about entry conditions;
 - (c) making all the arrangements for the Awards Evening;
 - (d) as individual Assessors providing marks for productions in those Festival competition groups in which they have no conflict of interest.
- 4.2 All dramatic and operatic societies and youth and school drama groups in the general Wharfedale area can nominate one of their members to serve on the Wharfedale Festival of Theatre Committee. The Committee can also co-opt people who they feel can contribute a special skill or have relevant experience. Current members are:

Ken Stott (Festival Chairman)
Allan Hollings (Festival Vice-Chairman and Website manager)
Pat Riley (Festival Secretary and Publicity Officer)
Joan Graham (Festival Treasurer)
Carol Allan (Trophies manager)
Bryan Craven
Carolyn Craven
Jamesine Cundell Walker
Chris Limb
Val Pennett

Chris Robbins
Chris Cundell
Rosemary Grainger
Gerald Long
Bernard Riley

Other markers who help out if needed are Gilly Rogers, Sally Edwards, Liz Coggins, Geoff Mogridge, Dave Robbins and Mark Simister.

If you have any queries about the Wharfedale Festival of Theatre, please contact the Festival Secretary, whose contact details are as follows:

**Mrs Pat Riley, 7 Adel Mead, Adel, LEEDS, LS16 8LB
E-mail address: pat.riley12@ntlworld.com
Telephone: 0113-2300312**

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5. How the Festival works

- 5.1 The 2018-2019 Festival will run from 1 September 2018-3 May 2019. If you wish to enter, please complete the entry form at the end of the Information Pack and send it to the Festival Secretary, with the entry fee of £30 and an additional £20 if you want a written assessment. If your production is scheduled for a date before the end of September, the closing date is 20 August 2018, while for entries with performances scheduled from 1 October 2018 onwards, the closing date will be 24 September 2018. We will normally accept late entries if lateness is unavoidable and we reserve 5 places for Youth & Schools entries because we appreciate it can be difficult for schools to meet the above deadlines so soon after the start of the autumn term. However, please note that we have a limited number of assessors so we may have to refuse an entry if it clashes with two or more others or if the entries overall total over 30.
- 5.2 When the assessors' timetable of performance visits has been planned a Festival Committee member will let you know which Assessors and Committee markers will be marking your production. You are then asked to provide a maximum of six complementary tickets and programmes for each marker. We will also need from you a poster and up to five production photographs, which should be e-mailed to the Festival Secretary at pat.riley12@ntlworld.com as soon possible. These photographs will be used in a static display of production memorabilia for the competitions, a DVD presentation at the Awards Evening, and may also be put on the Festival website at www.wharfedaletheatrefest.org.uk.
- 5.2 If necessary you can give us the title of your entry later but we need the show dates from the start to enable us to see if we have enough assessors available to mark it. Shows entered in the Youth section are advised not to use actors aged 25 or over, as their contribution to the performance will not be counted and they will be ineligible for individual awards. If you want a written assessment of your show, you must (a) circle the word YES against Question 8 on the entry form; and (b) enclose a cheque for a **total** fee of £50 when you enter. You can pay by cheque or pay the entry fee electronically as follows:
- Name of Bank: Barclays Name of Account: Wharfedale Festival of Theatre
Number of Account: 80948845 Sort Code: 20-37-13.
- 5.4 The Secretary of each entrant will be notified of the dates, venues and ticket contacts for all Festival entries and this information will also appear on the Festival website. We strongly urge all Festival entrants to encourage their members to go to see other entrants' productions during the year. Once you

have entered a show in the Festival you can also help with publicising your shows (Festival and non-Festival entries) on the Festival's Facebook page.

- 5.5 The Festival is run to break even, not to make a profit, and money raised by the sale of Awards Evening tickets is used to offset the considerable costs of mounting the event. Supporting the Awards Evening is essential, and is particularly important in recognising and rewarding the achievements of young performers who participate. The Awards Evening in 2019 will be held on Saturday, 6 July, or Saturday, 13 July – whichever of these dates is found to clash with the smallest number of entrants' summer productions..
- 5.6 Entrants will be notified of Award nominations prior to the Awards Evening. Please order your tickets promptly, and please note that payment for all tickets must reach the Festival Secretary a minimum of 7 days before the Awards Evening so that accurate numbers can be provided promptly to the caterers for the event. Please be aware that when you order tickets you are responsible for seeing that all your guests attending the Awards Evening comply with all rules of the venue, including those concerning smoking and the drinking of alcohol.
- 5.7 Please note that there are 11 awards for which no nominations are made in advance, and nominations in advance are not made for the Special Chairman's Awards. Do not therefore make the mistake of assuming that if your group has received few or no nominations that you will be receiving no awards.

WHARFEDALE FESTIVAL OF THEATRE ENTRY FORM (2018-2019 SEASON)

Name of Group _____

Name of Secretary _____

Address _____

_____ Postcode _____

Telephone number _____ E-mail address _____

Ticket contact (name and telephone number) _____

Section entered (please circle relevant category) - fee £30

DRAMA (Adults) MUSICALS (Schools & Youth)

MUSICALS (Adults) DRAMA (Schools & Youth) PANTOMIMES (Adults)

Title of Production (if known) _____

Author _____ Performance Dates _____

Time(s) _____

Venue (full address, please) _____

Do you require a written assessment (additional fee £20)? YES/NO

Please complete this form in full, enclose a cheque for £30 or £50 (as appropriate) made payable to Wharfedale Festival of Theatre, and send them to Mrs P Riley, 7 Adel Mead, Adel, Leeds, LS16 8LB (Telephone: 0113-2300312; e-mail: pat.riley12@ntlworld.com), by 20 August 2018 if your show's performance dates fall before 30 September 2018, and by 24 September 2018 for shows with performance dates on or after 1 October 2018.

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This acknowledgement slip will be returned to you.

We acknowledge receipt of the entry of _____ (Name of Society)

Title of production (if known) _____ Date(s) _____

Cheque for £30 entry fee (+ £20 written assessment fee where applicable) safely received.

Signed _____ (Festival Secretary) Date _____